

**THE REPUBLIC OF UGANDA**  
**THE WATER ACT (CAP. 152)**  
**The Water Resources Regulations, 1998**

**APPLICATION FOR A SURFACE WATER PERMIT****FORM A***To be completed in triplicate (3)*

Complete this form if you want to register, or to obtain a permit for, works or uses relating to surface water. Depending on what you want to do, you will also have to complete Part A, B, C, D, E, F, or G.

**1.- NAMES AND ADDRESSES**

Name of Individual/Association/Company/Public Authority \* \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

District: \_\_\_\_\_

Designation: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Acting for Company/Partnership/Cooperative Society/Corporation \* \_\_\_\_\_

Postal address (if different from above): \_\_\_\_\_

\* *Delete what is not applicable***2.- LAND REQUIRING WATER**Name of land owner where the works  
and use of water will occur: \_\_\_\_\_

Address of owner: \_\_\_\_\_

Property regime of land:

( ) Bona fide occupants      ( ) Mailo      ( ) Customary      ( ) Lease hold      ( ) Freehold

If lease hold, indicate: volume \_\_\_\_\_ Folio No \_\_\_\_\_

If Mailo or Leasehold indicate: Block \_\_\_\_\_ Plot No \_\_\_\_\_

Location of land where works  
and use of water will occur: \_\_\_\_\_

District: \_\_\_\_\_ Area of that land \_\_\_\_\_ ( in Hectares)

County: \_\_\_\_\_ Sub-county: \_\_\_\_\_ Parish: \_\_\_\_\_ Village: \_\_\_\_\_

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**3.-SOURCE OF WATER**

Select the source of water to be diverted, stored or used:

- River                       Lake                       Channel                       Dam  
 Stream                       Lagoon                       Ditch                       Dry  
 river bed  
 Swamp                       Wetland                       Other: \_\_\_\_\_

Common name of the source of water: \_\_\_\_\_

Specific point where the water will be diverted, stored or used: \_\_\_\_\_

Side of the water uptake (when applicable):               Right Bank               Left Bank

District where the water uptake is located (when applicable): \_\_\_\_\_

Attach well illustrated topographic map to a scale of 1:50,000 showing the layout of the major components of the infrastructure to be constructed, location of the intake works and the point of abstraction; relevant detailed drawing (s) to facilitate easy appreciation of the technical details of the key components of the facility to be constructed; Hydrological Analysis or Modelling report with associated Flow-Discharge Curve. Water Quality Testing result from a recognized laboratory in Uganda bearing the geo-coordinates of the point of sampling, laboratory stamp/seal and contacts of the analyst. For irrigation schemes soil test result. Where Infrastructure includes: Water Supply schemes, Hydropower plants, Dams and other Hydraulic structures, Highways/Roads, Bridges/Culverts and Irrigation Schemes.

**OFFICIAL USE ONLY**

Basin: \_\_\_\_\_ Catchment: \_\_\_\_\_

National Grid Reference of point of water uptake: Lat.: \_\_\_\_\_ Long: \_\_\_\_\_  
(decimal degrees with digits)

**4.- USE OF WATER OR WORKS**

Tick one or more boxes as appropriate

| <u>Use or proposed use of water</u>       | <u>Mean Volume (cubic metres per day)</u> |
|---|---|
| <input type="checkbox"/> Irrigation       | _____                                     |
| <input type="checkbox"/> Livestock        | _____                                     |
| <input type="checkbox"/> Urban domestic   | _____                                     |
| <input type="checkbox"/> Rural domestic   | _____                                     |
| <input type="checkbox"/> Industrial       | _____                                     |
| <input type="checkbox"/> Fisheries        | _____                                     |
| <input type="checkbox"/> Services         | _____                                     |
| <input type="checkbox"/> Power generation | _____                                     |
| <input type="checkbox"/> Recreational     | _____                                     |
| <input type="checkbox"/> Other. Specify   | _____                                     |

TOTAL MEAN VOLUME \_\_\_\_\_

Depending on the use of water, you will also have to complete Attachment A, B, C, D, E, F, or G.

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a) Details of canal:

Width at bottom: \_\_\_\_\_ metres. Width at full supply level: \_\_\_\_\_ metres

Depth of water at full

supply level: \_\_\_\_\_ metres. Length: \_\_\_\_\_ metres

Gradient, fall per 100m \_\_\_\_\_ metres. Average velocity \_\_\_\_\_ metres per second

Estimated discharge at fully supply depth \_\_\_\_\_ cubic metre per day

Materials of which canal is constructed \_\_\_\_\_

b) Details of pipe:

Internal diameter \_\_\_\_\_ millimetres. Length \_\_\_\_\_ metres

Hydraulic gradient, fall in 100 metres \_\_\_\_\_ metres. Pipe thickness \_\_\_\_\_ millimetres

Description of pipe material \_\_\_\_\_

c) Details of any other structures such as siphons, flumes, tunnels, etc. \_\_\_\_\_

d) Will any canals, pipes or structures be on another person's land? ( ) Yes ( ) No

If so: Name of land affected: \_\_\_\_\_

Name of its owners and occupiers: \_\_\_\_\_

How do you propose to measure the volume of water used? \_\_\_\_\_

f) What type of measuring equipment will be installed? \_\_\_\_\_

**5.2 DIVERSION BY PUMP**

Type of pump:

Centrifuge ( ) Submersible ( ) Solar ( ) Other ( ). Specify \_\_\_\_\_

Type of driving machine and fuel used: \_\_\_\_\_

Brake horse power of machine: \_\_\_\_\_ HP. Elevation of pump above sea level \_\_\_\_\_

metres

How will the pump be connected to driving machine? \_\_\_\_\_

Internal diameter of suction main: \_\_\_\_\_ inches. Maximum height of suction \_\_\_\_\_

Length of suction pipe: \_\_\_\_\_ millimetres.

Height to which water will be lift pump: \_\_\_\_\_

metres

Internal diameter of delivery pipe: \_\_\_\_\_ inches. Length of delivery pipe: \_\_\_\_\_

metres

Pumping hours per day: \_\_\_\_\_ hours/day. Quantity of water to be pumped when

plant is working: \_\_\_\_\_ cubic meters per day

d) Will any canals, pipes or structures be on another person's land? ( ) Yes ( ) No

If so: Name of land affected: \_\_\_\_\_

Name of its owners and occupiers: \_\_\_\_\_

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Will the water be used in any way which could increase the silt, gravel or other solids in the water source, or make it likely to harm people, animals, fish, crops, or gardens?  Yes  
 No

Give details of any other water permits relating to the same land as this application: \_\_\_\_\_  
\_\_\_\_\_

When will you begin to use all the water applied for? \_\_\_\_\_

(Attach your development plan)

For how long will you require a water permit? \_\_\_\_\_

**DECLARATION OF THE APPLICANT**

I certify that the information provided in this form is correct to the best of my knowledge. I also agree that no decision will be made pursuant to this application until I receive a notification from the Director of Water Development that I have provided all the necessary information.

**Signature of applicant****Seal/Stamp**

Full names \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE**

When you have completed this form and the appropriate attachments, you must attach evidence of payment (URA receipt scanned or delivered) for processing the application and send them to:

The Director  
Directorate of Water Resources Management  
P.O. Box 20026  
Kampala

The Director may require you to advertise this application at your cost in a way specified by the Director.

**OFFICIAL USE ONLY**

**RECEPTION DATE: (D)\_\_\_(M)\_\_\_(Y)\_\_\_.**

**APPLICATION NUMBER: \_\_\_\_\_**

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**APPLICATION FOR A SURFACE WATER PERMIT****FORM A***To be completed in triplicate (3)***Official Stamp and Signature:**

**PART A**  
**DOMESTIC PURPOSES**

How much water will you require for each or any of the following purposes?:

|  | Number or description | Mean volume of water required (cubic meters per day) |
|--|-----------------------|--|
| 1. <u>Household and sanitary use</u> <ul style="list-style-type: none"> <li>• Number of occupants in low density houses</li> <li>• Number of occupants of medium density houses</li> <li>• Number of occupants of high density houses</li> </ul> |                       |  |
| 2. <u>Stock watering</u> : <ul style="list-style-type: none"> <li>• Number of large stock</li> <li>• Type:</li> <li>• Number of small stock</li> <li>• Type:</li> </ul>  |                       |  |
| 3. <ul style="list-style-type: none"> <li>• Cattle:</li> <li>• Sheep:</li> <li>• Number of animal dips:</li> </ul>   |                       |  |
| 4. Other non-industrial farming operations (please describe):  |                       |  |
| 5. Total mean volume   |                       |  |

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**Signature of applicant****Official Seal/Stamp**

Full names \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICIAL USE ONLY****RECEPTION DATE: (D)\_\_\_(M)\_\_\_(Y)\_\_\_**

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**PART B**

**PUBLIC PURPOSES**

1 How much water will you require for each or any of the following purposes?

|  | Quantity required (cubic meters per day) |                    |
|--|--|--------------------|
|  | Present                                  | In five years time |
| (a) Municipal, urban or community purposes or supply to others in return for payment |  |                    |
| (b) Any other purposes: (Specify) :  |  |                    |
| (c) TOTAL water required for public purposes   |  |                    |

2 If water is required for purposes mentioned in paragraph 1(a), please provide the following estimates:

|                                     | Density Number of | Low house | Medium Occupant | High Occupant |
|-------------------------------------|-------------------|-----------|-----------------|---------------|
| Estimated population at present     |                   |           |                 |               |
| Estimated population 5 years hence  |                   |           |                 |               |
| Estimated population 10 years hence |                   |           |                 |               |
| Estimated population 20 years hence |                   |           |                 |               |

3 If water is required for purposes mentioned in paragraph 1(b), to what use will the water be put?:

\_\_\_\_\_

4 Will the applicant supply water to any other person, in return for payment?

**DECLARATION OF THE APPLICANT**

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**Signature of applicant**

Full names \_\_\_\_\_

**Official seal/stamp**

Date: \_\_\_\_\_

**OFFICIAL USE ONLY**

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**APPLICATION FOR A SURFACE WATER PERMIT****FORM A***To be completed in triplicate (3)***PART C****INDUSTRIAL PURPOSES**

|   | Quantity of Water required (cubic metres per day) | Number of hours per day that factory will be working | Periods during the year when water will be required |
|---|---|--|---|
|   |   | normal:<br>maximum:                                  |   |
| (a) Stream raising, cooling and considering water                           |   |  |   |
| (b) Manufacturing   |   |  |   |
| i) Process water  |   |  |   |
| ii) Effluent dilution   |   |  |   |
| (c) Coffee pulping and washing  |   |  |   |
| (d) Other purposes  |   |  |   |
| (e) TOTAL water required for industrial purposes                            |   |  |   |
| (f) If water is required for (b) or (d), to what use will the water be put? |   |  |   |

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**Signature of applicant****Official seal/stamp**

Full names \_\_\_\_\_

Date: \_\_\_\_\_

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Please provide the following information:

|   | Crop | Area, hectares | Growing season (months) |
|---|------|----------------|-------------------------|
| Crops to be irrigated and area of each:   | (1)  |                | to                      |
|   | (2)  |                | to                      |
|   | (3)  |                | to                      |
|   | (4)  |                | to                      |
| (b) Quantity of water in cubic metres per day   | Jan  | April          | Jul ___ Oct             |
|   | Feb  | May            | Aug ___ Nov             |
|   | Mar  | Jun            | Sep ___ Dec             |
| (c) What type of soil will be irrigated?  |      |                |                         |
| (d) Is the sub-soil permeable to drainage?  |      |                |                         |
| (e) Describe what drainage works will be constructed on the irrigated land                    |      |                |                         |
| (f) How will you dispose of unused water? Name the water source to which it will be returned. |      |                |                         |

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**Signature of applicant****Official seal/stamp**

Full names \_\_\_\_\_

Date: \_\_\_\_\_

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**APPLICATION FOR A SURFACE WATER PERMIT****FORM A***To be completed in triplicate (3)***PART E****USE OF WATER FOR POWER GENERATION**

Please provide the following information:

|  |   |                     |
|--|---|---------------------|
| (a)  | Purpose for which power is required   |                     |
| (b)  | Brake horse power to be developed:  |                     |
|  | i) Maximum:   | BHP                 |
|  | ii) Minimum:  | BHP                 |
| (c)  | Gross fall or head available for power production at the following river stages |                     |
|  | i) at low stage:  | metres              |
|  | ii) at normal stage:  | metres              |
|  | iii) at high stage:   | metres              |
| <i>(Only answer items (i) and (ii) if the power to be developed is in excess of 100 HBP)</i> |   |                     |
| The net fall or head to be used in (b) above:  |   | metres              |
| The water required to develop (b) above:   |   | m <sup>3</sup> /day |
| Type of machines to be installed:  |   |                     |
| Number of machines to be installed :   |   |                     |
| I . How will water be returned to its source after use?:                                     |   |                     |
| State length of any return channel :   |   | metres              |

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**Signature of applicant****Seal/Stamp**

Full names \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICIAL USE ONLY****RECEPTION DATE: (D)\_\_\_(M)\_\_\_(Y)\_\_\_\_\_****APPLICATION NUMBER: \_\_\_\_\_****PART F**

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**APPLICATION FOR A SURFACE WATER PERMIT**

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**CONSTRUCTION OF DAM**

Please provide the following information for all dams

- (a) Nature of stream bed at site (e.g 'sound rock', 'fissured rock', soil, 'sand')  
\_\_\_\_\_
- (b) Nature of walls of river at site (e.g 'sand', 'soil'): \_\_\_\_\_
- (c) Will dam be founded on sound rock?: \_\_\_\_\_
- (d) Will dam be founded on any material which may be eroded by underflow?:  
\_\_\_\_\_
- (e) Describe type of dam (e.g 'earth' with core wall, 'concrete', 'masonry'):  
\_\_\_\_\_
- (f) Length of crest of dam (m): \_\_\_\_\_ . Maximum height of dam (m):  
Thickness at crest (m) : \_\_\_\_\_ . Thickness at base (m) :
- (g) Estimated area of reservoir at spillway (ha): \_\_\_\_\_
- (h) Estimated reservoir storage capacity (m<sup>3</sup>) : \_\_\_\_\_
- (i) Will the submerged area at high flood level be on another person's land?  
( ) Yes ( ) No If yes, give the name and other landowners.
- (j) Is either bank of the stream at the site of dam owned by another person?  
( ) Yes ( ) No If so, give the name of other land owners.
- (k) Will any other works including weirs, already constructed or being  
constructed be affected by the head and/or tail water level of the proposed  
works?  
( ) Yes ( ) No If yes give full details of the works affected.

2 If the dam exceeds 70,000 cubic metres in volume or 5 metres in height, please provide the following information about its catchment area:

- (a) area of surface catchment (km<sup>2</sup>)
- (b) maximum length of catchment (km)
- (c) average breadth of catchment (km)
- (d) ruling slope of catchment (fall per kilometre)
- (e) nature of ground of catchment (e.g 'rocky', 'stony soil', 'clay soil')
- (f) vegetation of catchment (e.g 'forest', 'shrub', 'pasture', 'crop')

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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3. Please provide the following information about means of disposing of flood waters:

- (a) Will the dam act as a weir? ( ) YES ( ) NO
- (b) Will there be by-passes or waste weirs on one or both flanks? \_\_\_\_\_
- (c) State the width and depth of the by-passes below the crest of the dam: Width (m): \_\_\_\_\_
- (d) If by-passes or waste weir(s) are to be constructed, state nature of material in which they will be excavated \_\_\_\_\_
- (e) State maximum capacity of the weir (m<sup>3</sup>/sec): \_\_\_\_\_
- (f) State nature of material to be used for lining the by-passes or waste weir(s): \_\_\_\_\_
- (g) Gradient of waste weir: \_\_\_\_\_

If you propose to use some other method to dispose of flood waters, please give details:  
 \_\_\_\_\_

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**Signature of applicant****Seal/Signature**

Full names \_\_\_\_\_

Date: \_\_\_\_\_

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Describe the amount of water that you will require for any other purposes?:

| PURPOSE              | Number or description | Mean volume of water required (cubic meters per day) |
|----------------------|-----------------------|--|
| 1.                   |                       |  |
| 2.                   |                       |  |
| 3.                   |                       |  |
| 4.                   |                       |  |
| 5. Total mean volume |                       |  |

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Signature of applicant

Seal/Stamp

Full names \_\_\_\_\_

Date: \_\_\_\_\_

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