



THE REPUBLIC OF UGANDA

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MINISTRY OF WATER AND ENVIRONMENT

**ABRIDGED BID NOTICE UNDER OPEN BIDDING**

**SUPPLY OF OFFICE CONSUMABLES AND GROCERIES UNDER  
FRAMEWORK CONTRACT (WSDF-C). REFERENCE NUMBER  
MOWE/SUPLS/2023-2024/00017**

1. The Government of Uganda through The Ministry of Water & Environment has allocated funds to be used for **Supply of Office Consumables and Groceries for WSDF-C under Framework Contract** the Entity invites sealed bids from eligible bidders for the provision of the above works.
2. Bidding will be conducted in accordance with the **Open Domestic Bidding** method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003, Regulations 2014 and is open to all bidders.
3. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 7(a) from **8:00am to 5:00pm on working days**.
4. A complete set of bidding documents in **English** may be purchased by interested eligible bidders upon the submission of a written application to the address (7a) below and upon payment of a non-refundable fee of **UGX: 100,000 (Uganda Shillings One Hundred Thousand Only)**. The method of payment will be by bank advice form that may be obtained from the Accounts Section at the Water and Sanitation Facility- Central. Payment can be made in any bank and the payment details presented to the Procurement and Disposal Unit before obtaining a copy of the bidding document.
5. A bid securing Declaration shall be submitted and must be valid for **148 working days after bid closing**.
6. Late bids shall be rejected automatically by the system, Bids received will be opened **Online on the e-GP system** at 8(c) at **11:30am**
7. (a) Documents may be inspected at: **As per Egp.**  
(b) Documents will be issued from: **As per Egp.**  
(c) Bids must be delivered to: **As per Egp.**  
(d) Address of bid opening: **As per Egp.**
8. The Planned Procurement Schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	<b>Online on e-GP system</b>
b. Pre-bid meeting	<b>N/A</b>
c. Bid closing date	<b>Online on e-GP system</b>
d. Bid Opening	<b>Online on e-GP system</b>

## Part 1

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e. Evaluation process	<i>Within 20 days from bid opening date.</i>
f. Display and communication of best evaluated bidder notice	<i>Within 10 working days after Contracts Committee approval of the award recommendation</i>
g. Contract signature	<i>After Solicitor General's approval of contract</i>

**Branch Manager**  
**Water and Sanitation Development Facility- Central**