



Republic of Uganda

## MINISTRY OF WATER & ENVIRONMENT

### REQUEST FOR EXPRESSIONS OF INTEREST

(RETENDER)

CONSULTANCY SERVICES FOR CONDUCTING CATCHMENT PROTECTION, INCLUDING TRAINING OF WOMEN AND YOUTH GROUPS AND MONITORING OF ESMP IMPLEMENTATION IN SMALL TOWNS, UNDER STRATEGIC TOWNS WATER SUPPLY AND SANITATION PROJECT (STWSSP) – LOT 3 (BUIKWE, KAMULI AND KAPCHORWA).  
**MWE/CONS/18-19/00058/3**

1. The Government of Uganda through the Ministry of Water & Environment has allocated funds for the procurement of consultancy services for conducting catchment protection, including training of women and youth groups and monitoring of ESMP implementation in small towns, under strategic towns water supply and sanitation project (STWSSP).
2. The Ministry of Water and Environment now invites eligible consulting firms to submit sealed expressions of interest for consultancy services.

Name of Service	Description of the Services
consultancy services for conducting catchment protection, including training of women and youth groups and monitoring of ESMP implementation in small towns, under strategic towns water supply and sanitation project (STWSSP) for; Lot 3 (Buikwe, Kamuli and Kapchorwa)	<p><b>Objective of the Consultancy:</b></p> <p>The overall objective of the assignment is to undertake catchment situation assessments, develop site-specific catchment protection plans (CMPs) and Environmental and Social Management Plans (ESMPs); monitor and evaluate implementation of site-specific ESMP within the project areas under STWSSP in an effort to ensure that potential effects of the project on the environment and communities are effectively identified and mitigated throughout the project period.</p> <p>Duration; 3 years</p>

3. Interested consultants should provide information demonstrating that they are eligible and possess the required qualifications to perform the services supported with relevant documentation.
4. The shortlisting criteria will include: **Experience in previous contracts of a similar nature; strategy in water related activities**, Personnel like Team Leader, Environmental Expert, Catchment Protection Expert, Sociologist / Social Scientist.

5. Successful bidders should not have conflict of interest in relation to the subject of the procurement, should not be suspended by PPDA, and must demonstrate legal capacity to contract.
6. Bidders should also provide **a cover letter, valid trading licence, Certificate of Incorporation, Memorandum and Articles of Association, company profile, Powers of Attorney, evidence of being a local provider. "Local provider" means a provider registered in Uganda whose majority ownership is held by Ugandan citizens. Documents to be submitted in the bid as proof of eligibility to be a local provider include; Return of Allotment of Shares; and copies of the national identity cards or passports of the majority shareholders.** Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications. The form of association, where applicable, should be indicated in the Expression of Interest.
7. Consultants may associate with other firms in the form of a joint venture to enhance their qualifications. The form of association, where applicable, should be indicated in the Expression of Interest.
8. Preference schemes shall Not apply when evaluating Request for Proposals from the shortlisted consultants.
9. Interested eligible consultants may obtain further information at the address given below from **Monday to Friday, 08:00 – 17:00 hours, except on public holidays.**
10. Sealed Expressions of Interest must be delivered to the address below at or before **11:00 hours, 13<sup>th</sup> April 2021**

*Procurement and Disposal Unit*

*Ministry of Water and Environment*

*P.O.Box 20026*

*Plot 3-7 Kabalega Crescent*

*256 417-889481*

11. The notice of expression of interest is available at the Entity's website at [mwe.go.ug](http://mwe.go.ug).
12. The planned Procurement schedule (Subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publication of Notice of Expression of Interest	25 <sup>th</sup> March, 2021
b. Closing date for receipt of Expression of Interest	13 <sup>th</sup> April, 2021
c. Evaluation of Expressions of Interest	Within 15 working days from closing date
d. Display of shortlist	Within 5 working days from approval of shortlist by the Contracts Committee

**Permanent Secretary  
Ministry of Water and Environment**