



THE REPUBLIC OF UGANDA

**MINISTRY OF WATER & ENVIRONMENT
PLOT 3-7 KABALEGA CRESCENT-, LUZIRA**

**CONSULTANCY SERVICES FOR THE ACCREDITATION OF THE NATIONAL
WATER QUALITY REFERENCE LABORATORY, MINISTRY OF WATER AND
ENVIRONMENT**

PROCUREMENT REFERENCE NO: MWE/CONS/2020-21/00050

REQUEST FOR EXPRESSIONS OF INTEREST

The Ministry of Water & Environment has allocated funds for the procurement of **Consultancy Services for Accreditation of the National Water Quality Reference Laboratory (NWQRL), Directorate of Water Resources Management, Ministry of Water and Environment**. The consultancy services will include:

- i. Alignment of the NWQRL Quality System to the requirements of ISO/IEC 17025:2017;
- ii. Validation of analytical methods for water and wastewater quality testing;
- iii. Development of the technical capacity of NWQRL staff in laboratory quality system management;
- iv. Development of the technical capacity of NWQRL staff in operation and optimisation of advanced environmental quality testing equipment such as GC/MS, LC/MS, ICP/OES, IC and UHPLC and
- v. Supporting the NWQRL to attain accreditation for selected methods.

The Ministry of Water and Environment now invites eligible Consultancy firms to indicate their interest in providing the services. Interested Consultants must provide all necessary legal company documents such as a valid trading licence, certificate of registration, Powers of Attorney and availability of appropriate skills and relevant qualifications.

The shortlisting criteria are as follows:

1. Proof of eligibility of firm to enter into contract with government and experience of not less than 10 years of working on water and environment related assignments.
2. Relevant qualifications, appropriate skills/expertise and experience for individual consultants of not less than 10 years of working in a water or wastewater testing laboratory. Key consultants among the consultant's staff should have relevant training and expertise in Laboratory Quality System, Laboratory Management and Operation of equipment listed in (iv) above. Consultants presented should not be full-time employees of a Government or Public Utility laboratory.

The successful Consulting firm should not have conflict of interest in relation to the subject of the procurement, should not be suspended by PPDA, demonstrate fulfilment of obligations to pay taxes. The firm will be selected in accordance with the Quality & Cost Based Selection (QCBS) method set out in the PPDA Regulations, 2014.

Further information can be obtained at the address below during office hours (Monday to Friday, 08:30 – 17:00 hours, except on public holidays).

Expression of interest (**One original plus two copies**) must be delivered in hard copies to the address below (in person) by **11:00 hours, on 14th October, 2020**. The packages must be clearly marked: “*Consultancy Services for Accreditation of the National Water Quality Reference Laboratory, Directorate of Water Resources Management, Ministry of Water and Environment*” and addressed to:

**The Head,
Procurement and Disposal Unit,
Ministry of Water and Environment,
Plot 3 - 7 Kabalega Crescent Close,
Luzira, Ground Floor
P.O. Box 20026
Tel: +256-414-220229
KAMPALA, UGANDA**

The Planned procurement Schedule (Subject to changes) is as follows:

Activity	Date
a. Publication of Expression of Interest	1 st October, 2020
b. Submission Deadline	14 th October, 2020
c. Short Listing	Within 20 working days from submission

**The Permanent Secretary
MINISTRY OF WATER ANT ENVIRONMENT**