



THE REPUBLIC OF UGANDA

MINISTRY OF WATER AND ENVIRONMENT

PLOT 3-7 KABALEGA CRESCENT ROAD P.O. BOX 20026 KAMPALA - UGANDA

**SUPPLY OF INPUT MATERIALS USED IN TECHNOLOGY INNOVATION,
DEVELOPMENT AND PROMOTION BY THE APPROPRIATE TECHNOLOGY
CENTRE (ATC) UNDER FRAMEWORK CONTRACT**

PROC. REFERENCE NUMBER: MWE/SUPLS/19-20/00063

1. The Ministry of Water & Environment has allocated Funds to be used for the acquisition of **Input Materials Used in Technology Innovation, Development and Promotion by the Appropriate Technology Centre (ATC) under Framework Contract.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the **Open Domestic Bidding** method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003, Regulations 2014 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00am to 5:00pm on working days.**
5. A complete set of bidding documents in **English** may be purchased by interested eligible bidders upon the submission of a written application to the address (8a) below and upon payment of a nonrefundable fee of UGX: 100,000 (Uganda Shillings One Hundred Thousand Only). The method of payment will be by bank advice form that may be obtained from the Accounts Section at the Ministry of Water and Environment. Payment can be made in any bank and the payment details presented to the Procurement and Disposal Unit before obtaining a copy of the bidding document.
6. Bids must be delivered to the address below at 8(c) at or before **11:00am (Local Time) on 4th August, 2020.** All bids must be accompanied by a bid security of **UGX: 3,600,000= (Uganda Shillings Three Million Six Hundred Thousand Shillings Only).** Bid securities must be valid until **14th January, 2021.** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:30am**
7. There shall not be a pre-bid meeting.
8. (a) Documents may be inspected at: **The Procurement & Disposal Unit (Room 128)**
(b) Documents will be issued from: **The Procurement & Disposal Unit (Room 128)**

(c) Bids must be delivered to: **Ministry of Water & Environment, Plot 3-7 Port Kabalega crescent, ground floor (Procurement & Disposal Unit).**

(d) Address of bid opening: **The Boardroom, Ministry of Water & Environment**

9. The Planned Procurement Schedule (subject to changes) is as follows:

| Activity | Date |
|--|---|
| a. Publish bid notice | 7th July, 2020 |
| b. Bid closing date | 4th August, 2020 |
| c. Bid Opening | 4th August, 2020 at 11:30am |
| d. Evaluation process | Within 20 days from bid opening date |
| e. Display and communication of best evaluated bidder notice | Within 10 working days after Contracts Committee approval of the award recommendation |
| f. Contract signature | After Solicitor General's approval of contract |

**The Permanent Secretary
Ministry of Water and Environment**