



The Republic of Uganda

**MINISTRY OF WATER AND ENVIRONMENT
FARM INCOME ENHANCEMENT AND FORESTRY CONSERVATION
PROGRAMME PROJECT-2 (FIEFOC-2)**

**Notice of Expression of Interest for Provision of Consultancy Services for Developing a
Web-Based Monitoring and Evaluation System. –**

Procurement Reference Number: MWE/CONS/17-18/00060

1. The Ministry of Water and Environment has allocated funds to be used for the acquisition of the consultancy services described below.
2. The Entity now invites eligible consultants to submit sealed expressions of interest for Provision of consultancy services for Developing a Web-Based Monitoring and Evaluation System of FIEFOC 2 Project. The overall objective of the assignment is to develop an appropriate monitoring and evaluation portal that will assist the NPCU of the Project to capture/track detailed information of the programme intervention at all levels of implementation and manage the data base for periodic reporting. The specific objective for the services to be provided under this consultancy will include: (i) design and develop a web-based database application for online data entry and inquiry (ii) operationalize the web-based monitoring and evaluation system with an Information Management Portal that will assist its users (development partners, administrators and global clients) to send, access, analyse, process, and convert data into useful information using various search, sort, filter, and rank queries accessible both on local intranet and internet system (iii) Provide technical services as needed for the use of web-based M & E system and database. The Consultancy is expected to be executed over a period of (120) working days.
3. Interested consultants should provide information demonstrating that they are eligible and possess the required qualifications to perform the services supported with relevant documentation.
4. Interested consultants must provide information indicating their qualifications for performing the services supported with relevant documentation. Such information shall include: (a) Description of assignments of similar nature and value conducted in the last 5 years. (b) Experience in similar conditions and in the region, and (c) Availability of appropriate managerial and technical skills among staff, including core team of key experts to perform the assignment. For each similar assignment completed, the consultant shall provide the name, address and contact of the client; start and completion dates; name(s) of lead consultant and Client's Certificate of Completion or equivalent.
5. Consultants may associate with other firms in the form of a joint venture to enhance their qualifications. The form of association, where applicable, should be indicated in the Expression of Interest.
6. Preference schemes shall not apply when evaluating Request for Proposals from the shortlisted consultants.
7. Interested eligible consultants may obtain further information at the address given

below from **8:00 am – 5:00 Pm Local Time, during working days.**

8. Sealed Expressions of Interest (2 copies) must be delivered to the address below at or before *27th March 2018 at 11: 00 am.*

The Head,
Procurement and Disposal Unit
Ministry of Water and Environment
Plot 22/28 Port Bell Road, Luzira
P.O. Box 20026
Tel: +256-414-220229
Fax: +256-414-505941
Kampala, UGANDA
E-mail: mwe@mwe.go.ug

9. The notice of expression of interest is available at the Entity's website at www.mwe.go.ug and at and at www.ppda.go.ug

10. The planned Procurement schedule (Subject to changes) is as follows:

Activity	Date
a. Publication of Notice of Expression of Interest	<i>March 12th 2018</i>
b. Closing date for receipt of Expression of Interest	<i>March 27th 2018.</i>
c. Evaluation of Expressions of Interest	<i>12th April 2018</i>
d. Display of shortlist	<i>April 25th 2018</i>

PERMANENT SECRETARY
MINISTRY OF WATER AND ENVIRONMENT