



The Republic of Uganda

MINISTRY OF WATER AND ENVIRONMENT

VACANCY ANNOUNCEMENT

INTERNAL ADVERT

Background

The Ministry of Water and Environment through the Water Utility Regulation Department (WURD) has constructed a water meter testing and calibration center at Entebbe.

The center will provide a platform to ensure that water meters accurately measure the volume of water for fair billing, efficient resource management and regulatory compliance.

The Ministry of Water and Environment therefore, wishes to recruit qualified persons on contract terms to provide technical support to the centre as specified below.

1. Job title: Manager - Water Meter Testing and Calibration Center (WMTCC)

Number of vacancies: One (1)

Salary Scale: U4

Reports to: Senior Engineer- WURD

Responsible for: Technicians – Testing /Calibration,

Duration: 2 Years

Duty Station: Entebbe

Job Purpose:

To Manage the operation and maintenance of the water meter testing and calibration center

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Key Duties

- i) Prepare and submit work plans and budgets
- ii) Provide technical advice on all matters regarding water meter testing and calibration center
- iii) Prepare reports to management on the operation of the calibration center
- iv) Oversee the testing and calibration of water meters
- v) Managing performance and development of staff under direct supervision
- vi) Generate business for the Meter Testing and Calibration center
- vii) Maintaining standards and conditions of plant certification

Academic Qualifications:

Honors Bachelor's degree in Civil engineering or Mechanical engineering from a recognized institution

Competencies

Project management

Planning, organizing, and coordinating

Information Communication Technology (ICT)

Negotiation and Mediation

Accountability

Assertiveness and Self confidence

Communicating effectively

Concern for quality and standards

1. Job title: - Technician - Water Meter Testing and Calibration Center (WMTCC)

Number of vacancies: - Two (2)

Salary Scale: U5



Reports to: Manager WMTCC

Responsible for: Support Staff

Duration: 2 Years

Duty station: Entebbe

Job Purpose:

To test and calibrate meters at the water meter testing and calibration center

Key Duties

- i) Receive and record meters delivered at we water meter testing and calibration center by respective clients
- ii) Test meters requiring testing and prepare test reports
- iii) Calibrate meters requiring calibration and prepare calibration report
- iv) Dispatch meters to respective clients
- v) Keep log of meters handled at the water meter testing and calibration station
- vi) Maintain the test benches as stipulated in the maintenance manual

Academic qualification

A diploma in civil engineering or diploma in mechanical engineering from a recognized institution

2. Job Title: Office Attendant

Salary scale: U8

Reports to: Technician – WMTCC

Responsible for: none

Duration: 2 Years

Duty station: Entebbe

Job purpose



To assist in the testing and calibration of water meters

Academic qualification

Uganda Certificate of Education

A Certificate in Mechanics or Civil Engineering will added advantage

Competencies

Basic engineering knowledge

Basic record management

Able to implement instructions with technical guidance

Attributes

Physical ability

Ethics and integrity

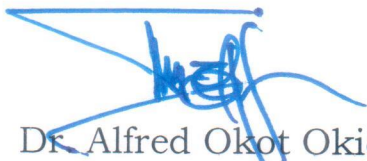
Teamwork

Time management

Attention to detail

All applications must be accompanied with recent (3) passport size photographs and CVs detailing work experience, professional and educational qualifications. Applicants must also include contact details (telephone and email) of three (3) referees.

Applications should be addressed to the Permanent Secretary, Ministry of Water and Environment, Old Port Bell Road, Luzira P.O Box, 20026, Kampala and should be delivered to the Ministry Headquarter not later than Friday 5th June, 2026.



Dr. Alfred Okot Okidi

PERMANENT SECRETARY

MINISTRY OF WATER AND ENVIRONMENT